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Project Application

I. Type of Assistance Desired (if not known, leave blank)

_____ Business Loan (Bond Fund)
_____ Stand-Alone Project Financing (Conduit)
_____ Other

II. Applicant Company/User

Name of Company/User _____
Name of Borrower (if different from user) _____
Relationship of Borrower to Company/User _____
Street Address for Company _____
City _____ State _____ Zip _____
Contact Person _____
Contact Person Title _____
Telephone _____ Fax _____ Email _____
Federal Tax Identification Number (company/user) _____
Federal Tax Identification Number (borrower, if different) _____

III. Information on Existing Business

Type of Business _____
Principal Product/Service _____
Date Established _____ Number of Employees _____
Four Digit SIC #/NAICS Code _____
Bank(s) in which business has existing accounts
Bank Name _____
Contact _____ Telephone _____
Bank Name _____
Contact _____ Telephone _____

IV. Description of Proposed Project

Location _____
Address _____
City/Village/Township _____
Taxing District (obtain from County Auditor) _____
School District _____

If relocation, indicate from where/number of jobs relocated _____

How many new jobs will be created? Full-Time _____ Part-Time _____

How many jobs will be retained? Full-Time _____ Part-Time _____

How many construction jobs will the project generate? _____

What will be the total new payroll associated with the project? _____

Project Description (attach additional pages if necessary) _____

Product/Services to be provided _____

Will this project incorporate any LEED-design, energy conservation, or environmental preservation features? If so, explain. _____

Note: Full-time employee is one employee working a 40-hour work week, year round.

V. Project Budget

Project Costs

Land	\$ _____
Building	\$ _____
Machinery/Equipment	\$ _____
Other (if applicable)	\$ _____
Total Project Costs	\$ _____

Project Funding

Owner Equity	\$ _____
Port Authority Funding (desired)	\$ _____
Other (if applicable)	\$ _____
Total Project Funding	\$ _____

VI. Principal Officers/Owners (10% or more ownership)

Name & Title _____

Percent of Ownership _____ Social Security Number _____

Name & Title _____

Percent of Ownership _____ Social Security Number _____

Attach additional information if necessary.

VII. Participating Lender(s) (if applicable)

Will other lenders be involved in the project financing? If so, list contact information.

_____	_____
_____	_____
_____	_____
_____	_____

VIII. Time Frame

Project Start Date _____ Completion Date _____

Requested Financing Needed By _____

IX. The following information must be submitted with this Project Application to receive consideration

- Three years each of historical financial statements and financial projections (balance sheet, P&L)
- Most current interim financial statements (not more than 90 days old)
- Narrative history of existing business – include annual reports, brochures, newsletters, etc.
- Site plan or expansion plan (if available)
- Project description and projected budget of project, including sources and uses of funds associated with project
- Resumes of officers and key management personnel
- Any other information that you feel will assist in the review of your project

X. Signage

Construction projects financed by the Finance Authority must agree to place signage (provided by the Finance Authority) at their facilities.

XI. Fees

An application fee of \$2,000 will apply for the Finance Authority's application review. Additionally, the Finance Authority charges a closing fee as well as an annual servicing fee.

The company has the right to terminate its participation in the application process and withdraw its acceptance prior to the closing date of the Bonds. However, in the event of termination by the company, the company agrees to pay the Finance Authority all reasonable out of pocket fees and professional fees incurred by the Finance Authority.

XII. Submission Acknowledgement

As authorized agent of the applicant company, I hereby submit this Project Application. All information submitted on or with this Project Application is accurate to the best of my knowledge. I understand that additional information will be required. I also understand that this document in no way constitutes a commitment of funds by the Columbus-Franklin County Finance Authority or any of its financing programs.

Signature _____

Title _____

Date _____